



SurTech

Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex
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DSCSITSC/PRIN/COM/2023-2024/18

Date:03/07/2023

Disciplinary & Grievance Redressal Committee

Objective:

The objectives of the cell are:

- To provide a neutral, confidential, and supportive environment for members of the campus community who may have been sexually harassed.
- To advise complainants of the informal and formal means of resolution as specified by the Cell.
- Deal with cases of discrimination and sexual harassment against women, in a time bound manner, aiming at ensuring support services to the victimized and termination of the harassment.
- Recommend appropriate punitive action against the guilty party.
- To provide information regarding counseling and support services on our campus.
- To ensure that students, faculty and staff are provided with current and comprehensive materials on sexual harassment and assault.
- To promote awareness about sexual harassment through educational initiatives those encourages and foster a respectful and safe campus environment.

The Committee is entrusted with dealing with the following complaints of the aggrieved students.

- Making admission contrary to merit determined in accordance with the declared admission policy of the Institute.
- Irregularity in the admission process adopted by the Institute.
- Refusing admission in accordance with the declared admission policy of the Institute.
- Withhold or refused to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such Institution with a view to induce for compel such person to pay any fee or fees in respect of any course or programme of study which such person does not intend to pursue.
- Demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such Institution.
- Breach of the policy for reservation in admission may be applicable.
- Complaints of alleged discrimination by students from schedule caste, schedule tribes, OBC, Women, Minority or disable categories.
- Nonpayment or delaying payment of scholarships to any students that such Institution is committed, under the conditions imposed by AICTE, or by any other authority.
- Delay in conduct of examination or declaration of result beyond that specified in the academic calendar.
- On provision of student amenities as may have been promised or required to be provided by the Institution.
- Denial of quality education as promised at the time of admission or required to be provided.
- Non transparent or unfair evaluation practices.
- Refund of fees on withdrawal of admission as per AICTE instructions from time to time.
- To maintain proper discipline in the college premises.
- To cultivate good ethics, students' personal character and quality of a good citizen.
- To enhance self-management and develop student leadership among students in order to prepare them for their future goals.
- Further foster students' responsibility and develop students' initiative in learning.

Sudhir Chandra Sur
03/07/2023

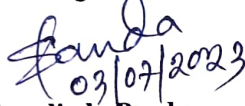
The Disciplinary & Grievance Redressal Committee is hereby reconstituted with the following members.

Sl. No.	Name	Dept.	Position
1	Dr. Saradindu Panda, Principal	Admin	Chairman
2	Mr. Anirbit Sengupta, Faculty & Deputy Registrar	ECE	Convener
3	Ms. Chandrika Panja, PA to Principal	Admin	Coordinator
4	Mr. Subhasish Halder, Faculty	ME	Member
5	Ms. Madhusmita Mishra, Faculty	CSE	Member
6	Mr. Nirupam Sarkar	Admin	Member
7	Mr. Vivek Shaw, Faculty	BSH	Member
8	Ms. Rinku Supakar, Faculty	CSE	Member
9	Dr. Sayantan Chakraborty, HOD	EE	Member
10	Dr. Ruma Sen, Faculty	AUE	Member
11	Mr. Arindam Mukherjee, Faculty	AUE	Member
12	Mr. Aviroop Dewan, Faculty	ECE	Member
13	Mr. Baibaswata Das, Faculty	CE	Member

Frequency of the Meeting: - As and when required.

All previous committees constituted on the subject to be treated as dissolved.

With best regards


03/07/2023
Dr. Saradindu Panda
Principal

PRINCIPAL
Dr. Sudhir Chandra Sur Institute
of Technology & Sports Complex
540, Dum Dum Rd. Kolkata-74

Copy to:

1. All HODs/TICs
2. All Concerned