

# DR. SUDHIR CHANDRA SUR DEGREE ENGINEERING COLLEGE

540 Dum Dum Road, Suremath (Near Dum Dum Jn. Station) Kolkata – 700 074

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Ref: DSEC/Principal/Registration-Diploma/2018/1774

## NOTICE

### (Online Registration of Diploma 1<sup>st</sup> year Students)

Date: 12.09.2018

As per notification issued by WBSCTVESD vide Memo no. WBSCTVESD/TED/I/2018-19 /1743, dated 07.09.2018, all 1<sup>st</sup> year **Diploma students of CE & AUE** are hereby informed that **Online Registration form fill up** process shall be commencing from 12.09.2018 at Council's web portal ([www.webscte.co.in](http://www.webscte.co.in)). All concerned students are hereby instructed to contact to the following faculty members for detailed operational process prior to online Registration form fill up (**Diploma CE: Ms. Papiya Nayek ; Diploma AUE: Mr. Jayanta Si**) and also to follow the below mentioned guidelines carefully.

#### \*PAYMENT OF REGISTRATION FEES:-

All students have to deposit the requisite fees of **Rs. 150/-** (Rs. 75/- for female students having Kanyashree Unique ID No. & original ID Card) by cash at Accounts Department positively within **18.09.2018**.

#### \*POINTS TO BE TAKEN CARE OF DURING ONLINE REGISTRATION FORM FILL UP:-

- 1) All required data should be entered carefully without any mistake / spelling error.
- 2) Applicants should select their **Admission Type** properly i.e. (**Through JEXPO Counseling / Through Direct Admission / Through Management Quota as applicable**). All applicants are being instructed to contact to the above mentioned faculty members positively for necessary confirmation regarding the same.
- 3) Subject wise marks obtained in 10<sup>th</sup> standard examination should be entered exactly as mentioned in the marksheet.
- 4) Grade point should be converted into marks for CBSE students as instructed in the marksheet.
- 5) Aggregate percentage of marks in 10<sup>th</sup> standard examination should be calculated **excluding the marks of Additional subject and without any rounding off**.
- 6) Applicants are required to upload the followings during online application process:
  - Soft copy of photo (within specified file size) in proper manner.
  - Scanned copy of Signature (within specified file size).
  - Admit Card and marksheet of 10<sup>th</sup> standard or equivalent Examination

#### \*SUBMISSION OF HARD COPY OF REGISTRATION FORM AND ELIGIBILITY DOCUMENTS:-

All applicants are required to submit the hard copy of Registration form (**print out to be taken after online submission**) duly signed by the applicant and guardian positively within **18.09.2018** to the concerned faculty member as mentioned above along with the self attested photocopy of following eligibility documents:

- Admit Card & Marksheet of 10<sup>th</sup> standard or equivalent examination (**for all applicants including Management Quota**)
- Allotment Card of JEXPO Counseling issued by WBSCTVESD (**for applicants admitted through JEXPO Counseling only**)
- Admit Card and Rank Card of JEXPO Entrance examination (**for applicants admitted through JEXPO Counseling and applicants those having valid JEXPO Admit & Rank card, taken Direct Admission**).
- Female students having valid Kanyashree Unique ID are required to submit the **self attested photocopy of Kanyashree ID Card** along with the above documents.

  
Dr. Probhas Bose  
Principal

Principal  
Dr. Sudhir Chandra Sur Degree  
Engineering College  
540, Dum Dum Road, Suremath  
Kolkata - 74



Cc: Principal's Office File  
Director  
Administrative Officer  
HOD-CE, AUE  
Representative from concerned department (as mentioned above)  
Accounts Dept.  
Admission Cell  
Notice Board

# This notice is also available at our college Xerox Store.