



Ref. No. :

Date :

**Ref.No. COE/MAKAUT,WB/31/2022**

**Date: 21/10/2022**

**NOTIFICATION**

**Assessment of CA 4 of Odd Semester 2022-23 in central online system of University**

University has developed one central MCQ type examination portal for centralized assessment. The same would be used for the 4<sup>th</sup> continuous assessment of this semester. The process would be as per following.

1. The assessment will be based on 25 MCQs of 1 mark and duration of 40 minutes.
2. The assessment would be based on the full syllabus and multiple question banks developed for this purpose would be used to generate question papers.
3. The assessment will be conducted at college laboratories where the computers are connected with internet and the latest Chrome Browser. In case of exceptional cases, the assessment could be taken in the class rooms using laptops.
4. The assessment would be conducted in a non-proctored environment (in order to avoid requirement of very high bandwidth) and teachers would be the invigilators during the examinations.
5. The examinations should be conducted under CCTV coverage. The recording of which should be preserved and may need to be submitted to the University on demand, in case of reporting of malpractice.
6. There would be scope for the mapped teachers to download the attendance sheet for each examinations and absentees to be marked in the examination portal. The physical attendance need to be uploaded in the university portal through mobile app/examination portal within 30 minutes from the completion of the examinations.
7. Examinations would be conducted during 9-12 November 2022. A draft schedule is also made available to the colleges for verification.
8. There would be one mock session for each student, the schedule of which would be made available in due course of time.

One manual for the entire process would be made available for ease of the teachers and colleges. Helpline would also be available for support.

This is issued with the approval of the competent authority.

**(Dr. Subhashis Datta)**  
Controller of Examinations